



DH Art & Design, LLC

Artwork Commission Project Agreement

Terms and Specifications:

I, _____ (hereby known as "I or The Owner") agree to hire **DH Art & Design, LLC** to Draw and/or Paint, at the agreed price of \$_____.

The Owner shall furnish all monies for materials for all worked performed.

The artwork of this commission consists of producing:

Due Date: _____

Timeline for Completion of Work

(1) One week for any B/W drawings, (2) Two weeks for any colored drawings, (3) One month for any paintings.

Rush Fee:

The Owner agrees to pay a rush fee of **\$100.00** if artwork is needed before the following time schedules for Artwork completion:

Applied **Not Applied**

Changes to Artwork:

I acknowledge and agree that any further changes, other than those previously agreed to, after final balance has been paid, will incur further costs of **\$25.00** per change. Changes include the following: color, additional object, additional person, etc. Artwork will not be received until FULL payment is received.

Portfolio:

I allow *DH Art & Design, LLC* to display and include this project as part of his public portfolio should it chooses to after completion.

Privacy and Confidentiality:

Each party agrees to keep the other's information, both personal and business private and confidential throughout the artwork process and after.

Warranty:

In the event that the final and approved artwork for the Owner is found to have an error (color mistakes, unwanted imagery, incorrect details, etc.), *DH Art & Design, LLC* agrees to edit the artwork for FREE up to **30 DAYS** after the final date of approval. After 30 days, changes or corrections to artwork will be a \$25.00 each.

Deposit:

The Owner agrees to pay a **NON-REFUNDABLE** deposit of **50%** of the agreed price in advance to *DH Art & Design, LLC*. In the event of cancellation on behalf of the *DH Art & Design, LLC*, the deposit will be returned in full.

Final Payment - Final payments will be due within 24 hours of the invoice sent .After 24 hours, any unpaid balances will incur a daily \$10.00 charge for each day a balance is unpaid. Once a charge has been added to an invoice , it will not be removed. There will be no release of any artwork until the balance is PAID IN FULL.

Cancelling Contract:

In the event of this contract having to be cancelled for whatever reason, the Owner agrees to inform *DH Art & Design, LLC* immediately and no later than two weeks on long-term projects and one day on short term projects, before the agreed deadline date. The Client's deposit will be non-refundable.

Force Majeure:

In the event of "Act of God" such as a fire, flood, or other disaster that prevents *DH Art & Design, LLC* from completing the work occurs, he will not be held responsible and alternative measures and deadlines will have to be agreed upon.

Agreement:

I _____ agree to the terms and conditions stated in this contract by *DH Art & Design, LLC*.

Client Signature: _____ Date: _____

DH Art & Design, LLC Representative: _____ Date: _____

Name: _____

Address: _____

Phone: _____

Email: _____